

MANUFACTURED HOME ADVISORY BOARD

Note: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

Vice Chairman Jerry Inouye called the meeting of the Manufactured Home Advisory Board to order at 2:40 p.m. on August 17, 2006. The meeting was held at the Division of Building Safety in Meridian, Idaho. Those attending were:

BOARD MEMBERS: Art Baltzor
Dan Hathaway
Jerry Inouye, Vice-Chairman

DBS STAFF MEMBERS: John A. McAllister, Administrator
Jack Rayne, Building Bureau Chief
Roger Gabel, Deputy Attorney General
Emma Hoffman, Technical Record Specialist

OTHERS PRESENT: Linda Lindholm, IMHA Ex. Director Gub Mix, IMHA
Randy Tilley, DFM Jack Lyman, IMHA
Julie Swanson, Legislative Services Office Doug Strunk, TJT, Inc

EXCUSED MEMBERS: Jack Tibesar
Todd Ritter

Jerry Inouye introduced Linda Lindholm as the new IMHA Executive Director replacing Gub Mix. Jack Rayne introduced Roger Gabel as the new DBS Deputy Attorney General, the new budget policy analyst, Julie Swanson, and Randy Tilley, Senior Financial Management Analyst from the Division of Financial Management.

MINUTES

MOTION – Dan Hathaway moved the June 16, 2006 minutes be approved as written. Art Baltzor seconded and the motion passed.

CORRESPONDENCE

Mr. Rayne handed out an article “No FEMA in my backyard!.” This article referenced the problems between FEMA and the local government officials in Louisiana in regards to the travel trailers and mobile homes FEMA purchased during the aftermath of Hurricanes Katrina and Rita.

FINANCIAL REPORT

Jack Rayne reported a balance of \$35,933.87 as of July 31, 2006 and said even with the increased license fees, the free fund continues to decline. Discussion was held concerning the cost of the rehabilitation program being applied to the licensing program. Jack Lyman questioned whether or not DBS is allowed to use licensing funds for funding the rehabilitation program. Mr. Rayne said the

legislature rejected a previous rulemaking effort to allow DBS to charge a \$50.00 administrative fee as an option to draining the license fund. The discussion continued about the possibility of soliciting general fund monies to pay for the rehabilitation program costs. Mr. McAllister said DBS will do an analysis and determine the cost of the rehabilitation program for the last six months.

MOTION – Dan Hathaway moved to accept the financial report. Art Baltzor seconded and the motion passed.

OLD BUSINESS

Jack Rayne reported there will be a meeting with Jack Walker and other installation committee members on August 28th to review the filming Mr. Walker is producing for the continuing education classes. This film will address the complete installation procedures for manufactured homes, from site preparation to finished grading. Johnny Ramirez from Fleetwood Homes will be the narrator for the installation DVD. Mr. Mix said there may be an opportunity to sell the video on a national level and this board may have to determine what value/price to attach to the DVD. There was a question concerning the state's participation in funding the DVD. Mr. McAllister said an amount of \$3000 will not be a problem. Mr. Mix suggested that Mr. Rayne give the Industry Report and talk about the proposed legislation in place of Linda Lindholm at the classes this year. Gub Mix will prepare the industry report for Mr. Rayne.

Jack Lyman presented an update on the IMHA proposed legislation. He said this legislation will be proposed in the upcoming legislature and imposes new requirements on people obtaining new licenses and the re-instatement of licenses. Existing license holders will be grandfathered in so as to not burden the system on the implementation date. One of the most important aspects of the law is language enabling the state to impose fines on violators.

MOTION – Dan Hathaway moved the board support the proposed legislation the way it is written with some minor changes that *could* be made later and to encourage the division to testify if needed that it doesn't create undue hardship on the division to enforce these changes. Art Baltzor seconded the motion and the motion passed. Mr. McAllister said he will take a look at the final legislative draft but does not foresee a problem.

NEW BUSINESS

Jack Rayne reported receiving several calls from code officials with questions in regards to what to do with recreational park trailers. Following discussion, it was agreed for Jack Rayne to send a letter to the local jurisdictions communicating the problems involved and that these units should be treated as RV's.

Mr. Mix said the state zoning law also has a requirement that says a manufactured home shall be placed on an excavated and backfilled foundation and enclosed at the perimeter so that the home is not located more than 12" above grade. Mr. Hathaway will call Mr. Mix with a reference for information on this issue.

The date for the next meeting will be announced later.

MOTION – Dan Hathaway moved to adjourn. Art Baltzor seconded and the meeting adjourned at 4:20 p.m.

Jack Rayne, Building Bureau Chief
Division of Building Safety

Date

John A. McAllister, Administrator
Division of Building Safety

Date

Jack Tibesar, Chairman
Manufactured Home Advisory Board

Date